smsplc®

ENSURING A

SAFE & HEALTHY

RETURN TO WORK
AMID COVID-19

C-19

BUSINESS PLEDGE

As part our COVID-19 Safe & Healthy Return to Work process, we have conducted a comprehensive business risk assessment in consultation with our employees and put in place a number of stringent control measures to ensure our employees, our customers and the general public are protected from virus transmission.

These measures, which are compliant with the UK Government's guidelines for a 'COVID-19 Secure Employer', have been specifically designed to prevent the spread of COVID-19 and reduce related risks across all areas of our business. These measures include:

Our Return to Work guidelines follow the UK Government's **5 key points** for a COVID-19 Secure Employer.

- ☑ **Work from home, if you can**
- ☑ **Carry out a COVID-19 risk assessment in consultation with workers**
- ☑ **Maintain 2 metres social distancing, wherever possible**
- ☑ **Where people cannot be 2 metres apart, manage transmission risk**
- ☑ **Reinforcing cleaning processes**

ON SITE
PROTECTING OUR ENGINEERS & CUSTOMERS

☑ **Personal Protection Equipment (PPE)**
Including: mask; nitrile disposable gloves; safety glasses; disposable boot/shoe covers.

☑ **Social distancing**
Strict social distancing guidelines in place to maintain at least 2 metres between engineer and customer

☑ **Hygiene items**
Including: antibacterial wipes & sanitiser to wash hands thoroughly before and after visits

☑ **New & updated procedures**
Via method statements, risk assessments and e-learning modules to reduce risk

TRAVELLING TO SITE
PROTECTING EMPLOYEES & THE GENERAL PUBLIC

☑ **Hygienic travelling practices**
Guidelines include:

- Avoiding any unnecessary travel
- Use of disposable gloves and sanitiser for refuelling
- Avoiding unnecessary visits to fuel stations
- Paying contactless where possible
- Van stocked with sanitiser, antibacterial wipes and PPE

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A Safe & Healthy Return to Work

Our Safe & Healthy Return to Work guidelines have been formulated in consultation with our employees and partners, and in compliance with the UK Government's latest official guidance.

Official advice via UK Government and devolved public health agencies is monitored regularly for latest details and best practice shared with employees relevant to their roles and locations. Our employees are kept fully briefed and up to date with latest COVID-19 advice on staying protected through regular communication.

Please note: the high-level guidelines displayed on this infographic are not exhaustive or fully indicative of our comprehensive Return to Work measures and risk assessment. You can request the guidelines in full at info@sms-plc.com.

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PROTECT YOURSELF & OTHERS

GOV.UK **NHS**